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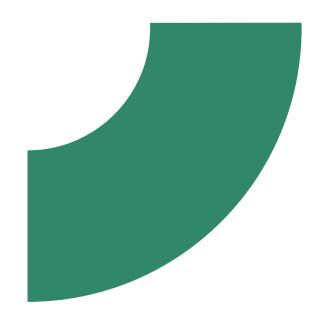
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Annex 1 – Startup Visa Lithuania process scheme





### 1.1. Visas

In order for a non-EU startup founder and her/his family members to come to live in Lithuania, you need to get visa, unless you are coming from a country that has a **visa-free access to Lithuania**.

There are two types of visa you can be issued with:

- Schengen visa (C type) most commonly issued or
  - National visa (D type)

Where to apply? Diplomatic mission of Lithuania or at authorised Visa Centers.

**Documents required:** The list of documents required for both C and D types visas you can find *here*, however, for an exact list, we always recommend contacting your diplomatic mission of Lithuania which is issuing visa for you.

**IMPORTANT:** For a non-EU startup founder to apply for visa on Startup Visa Lithuania (SVL) grounds, he/she needs to additionally provide the diplomatic mission of Lithuania with the following documents:

- Issued SVL certificate by Startup Lithuania
- Booking confirmation for the appoinment at Migration department in Lithuania (see **Temporary residence** permit (TRP) (See 1.2. topic).

For more information about visas, please visit **eubluecard.lt** 



# 1.2.Temporary residence permit (TRP)

### How to receive/renew TRP?

1. Sign in to *migracija.lt* using your email and book a meeting:

For foreigners: To get an electronic service, choose your citizenship --> I want to reside (I reside) in Lithuania -> I want to receive temporary residence permit -> Legal activity -> I am a start-up -> Apply for a permit / renewal of a permit.

2. Make a time slot reservation for a physical appointment at the **Konstitucijos pr. 3, Vilnius (International House Vilnius)** for submission of original documents.

#### **Price:**

General procedure - ~150 Eur, urgent - ~300 Eur.

#### Issuance period:

**Documents required:** 

General procedure - 2 months; Urgent - 1 month, unless additional information or documents are required.



# Business set up

You have 120 days to **establish a company and inform** the Startup Visa Lithuania team about its registration via email **within 3 working days**. In your email you must attach copies of company's Registration Certificate and Incorporation agreement (or equivalent document where full list of shareholders can be seen).

# Company establishment

## 2.1.1. Suggested types of companies

We always recommend establishing a private limited liability company (UAB), since it is officially the best company type for Startups. It requires 2500€ starting capital, a bank account and ownership of the company is defined by shares.

Meanwhile, Small Partnership (MB) is better for early stage Startups, who are trying to bootstrap. There are no shares in this type and the starting capital is not needed. Also, it is easier to establish, since a bank account is necessary only after the company is established. You may look into the broader descriptions *here*.



2.1.2. How to establish a company

Both companies can be established either online, using an e-signature or with the help of a law firm. Steps for starting a business are presented *here*.

To attain **e-signature**, first, you will need to get a TRP. The easiest way to obtain and use the e-signature is to visit *Bite*, *Telia* or *Tele2* telecommunications salon and purchase a SIM card with Lithuanian phone number and ask to install an e-signature function into the SIM card as well. This way you could use the e-signature simply with your phone. Another convenient option could be a Smart ID. You should visit the *Medicinos Bankas* bank office with your passport or ID-card in order to register for *Smart ID*.

**Tipl!** We always recommend establishing a UAB, since it is officially the best company type for Startups. Steps to start a private limited liability company you will find **here**.

**Tip2!** Legal help is needed? Wondering what the founding and other start-up documents should look like? Check our *Legal documents* section where high-quality model legal documents for startups can be found. Feel free to download and use them! You can also visit our partners *TGS Baltic's* interactive platform *uphub.tgsbaltic.com* for startups and register for free legal consultations of 2 hours.

**Tip3!** Unfortunately, for a non-EU citizen to open a bank account at a regular bank in Lithuania is still a challenge. Everyone manages to do it, but it takes a long time, therefore, at first we suggest opening an online bank account (e.g. **Paysera**, **ConnectPay**), which takes a couple days, and then register to open a regular bank account.

# Employees

Local employee. If you want to hire a local for your company, you can just post a job ad in most popular Lithuanian job portals like: www.cvonline.lt, www.cv.lt, www.cvmarket.lt, www.cvbankas.lt, www.startuplithuania.com and wait for the locals to apply. After selecting a right candidate for the position, you should conclude a job contract with the selected employee and inform SoDra (The State Social Insurance Fund Board under the Ministry of Social Security and Labour) about the employee's start date. You can find out more about the requirements for employment in Lithuania here.

**Employee from another EU country.** If you want to hire an employee from another EU member state, the employment procedure is similar to the one mentioned above, just that such an employee should be issued a certificate confirming his/her right of temporary residence in the Republic of Lithuania. More about how to get a temporary residence certificate you can read **here**.

**Employee from a non-EU country.** To hire a non-EU citizen for your startup is a bit more complicated than the ones specified previously, however, Startup Lithuania has established a special procedure called Startup Employee Visa, which facilitates employment procedure of highly skilled workers from third countries at Lithuanian companies that create high added value and have great technological potential. Find out more **here**.





## Settling in Lithuania

## 3.1. Finding an apartment



You can search for apartments yourself or hire a broker to do it for you. It's easier and faster to find a place to live with a help of a broker, but you would usually have to pay a 1-month rent fee for the help. Let us know if you need a list of brokers who could help you. If you decide to search for an apartment on your own, here's the best website to do so - aruodas.It. Moreover, you could take advantage of social groups (See 5 topic) to search for an accommodation.

Usually, you need to pay 2 months' rent deposit to the landlord (you will get it back once you finish renting). Rent is usually paid to the landlord at the beginning of every month (basically in advance). Also, most of the renting contracts in Lithuania are long-term (1 year).

Once you have signed the renting agreement you will have to declare your living address. For the instructions how to declare your place of residence in Lithuania, please visit *migracija.lt*  $\rightarrow$ I am a start-up - I intend to engage in legal activities related to the introduction of new technologies or innovations that are significant for the economic and social development of the Republic of Lithuania  $\rightarrow$  How can I declare place of residence in the Republic of Lithuania?

**Tip!** Check out **Go Vilnius** comprehensive step by step guide **how to find a place to live**.

## 3.2. Family

If you are relocating with a family, you will need to bring **your marriage** or **domestic partnership certificate.** 

Moreover, your spouse will need the following documents:

- A valid passport (and ID card if they have one);
- Documents proving their professional qualifications and experience (optional, but recommended):
- A document confirming they are fully covered by health insurance;
- A document proving their place of residence in the Republic of Lithuania (may be submitted later).
  - Academic transcripts (optional);
  - Medical files (optional);

If you are coming with children you will need to bring the following documents as well:

- A child's birth certificate:
- Medical files (if there are any).

For more information on documents a child may need, see *Education and children integration* (See 3.4. topic).

These documents should be translated into Lithuanian.

A temporary residence permit for your family members is usually issued for **1 year**, and later can be renewed for **2 years**. They may receive a **national visa** for the duration of consideration of your application for a temporary residence permit.

Your family members may be in Lithuania as long as you stay in Lithuania, unless they get a residence permit on other grounds.

The procedure for the spouse to get or renew TRP is described **here**.

**Note:** in case your spouse wishes to work in Lithuania, he/she does **not** need to get a work permit.





## 3.3. Moving your belongings and/or pet

You are allowed to bring your personal belongings free of import duties and VAT. For more information, please check *here*.

You can also refer to **Nortvus, Relokon, Relocation to LT** for all relocation services, from obtaining a visa to finding new home and shipping items.

If you are relocating with a pet, the animal must be marked (microchipped) and vaccinated against rabies, have a recent certificate of health from a vet, and a pet passport (if applicable). Find out more: **pettravel.com** 

## 3.4. Education and children integration

Most kindergartens and schools in Lithuania are state-funded, however, there are private kindergartens and schools too. Typical languages of instruction are English, French, Polish and Russian.

To register your child at a kindergarten/ school, you will need to bring the following documents:

### For kindergarten:

- A child's medical file with the list of vaccinations;
- Copies of the child's passport, birth certificate, and residence permit.

#### For school:

- A document from their current school confirming that your child is studying there (electronic documents are acceptable) - it needs to state the form of study and marks for all subjects;
- Your child's medical file with a list of vaccinations:
- Copies of your child's passport, birth certificate, and residence permit.

For further assistance registering your children at ecudational institutions of Vilnius, please contact *relocation@vilnius.lt* 

### 3.5. Health care

Lithuania has a compulsory health insurance system in place that requires residents of Lithuania to pay compulsory health insurance contributions. Once you are registered and have begun paying contributions, you are guaranteed compensated healthcare services from the Compulsory Health Insurance Fund (*SoDra*).

If you start studying or working with a salary you would be automatically included in the mandatory health insurance and either government or employer would pay for you. However, if you are a non-EU start-

employed (i.e. under an employment contract), you should purchase private health insurance (BTA, Gjensidige, Seesam, Ergo, Lietuvos draudimas, IF). Full list *here*.

#### More information:

https://www.govilnius.lt/relocate-and-live/healthcare





### 3.6. Transport

### You can get to Lithuania in 4 ways:

- 1. You can choose to fly to one of our 3 international airports: *Vilnius*, *Kaunas*, *Palanga*.
- 2. By **train.**
- 3. By **bus**.
- 4. By car. If you are intending to bring your car with you to Lithuania, you will need to register it. Don't forget that your driver's licence, car insurance, personal ID and car ownership documents should be carried at all times. Read more about it *here*.

### **Public transport**

The main types of public transport in Lithuanian cities are buses and trolleybuses. There are a few different ways to obtain travel passes – in the kiosks near the bus stops, in the bus/trolley itself, or in the mobile apps.

**Tip!** The single-use passes in the bus itself are a little more expensive. We suggest you either purchase a public transport card, which can be topped up in the kiosks, or to use a mobile app if you plan to use public transport a lot. The app **Trafi** makes the process of public transport a lot easier, since it has real-time timetables and the route planner, which show different ways to reach your destination. It also lets you buy and store digital tickets and is quite easy to use.

### Ridesharing or taxi services

The most popular and the cheapest taxi services in Lithuania are **Bolt** and **Forus**. You can download their apps, it works just like **Uber**.

Vilnius also offers some alternative options when it comes to getting around the city:

- Cyclo City a bike-sharing system
- **Bolt** e-scooter sharing
- City Bee popular car sharing
- Spark electric car sharing

### For car drivers TO REMEMBER:

- Lithuanians drive on the right;
- All passengers must fasten their seat belts while driving.
- Children up to 135 cm in height must use child seats:
- The speed limit for most roads in Lithuania is 90 km/h, while for motorways it is 130 during summer season and, 110 during winter season, in the city its 30-50 km/h.;
- Headlights must be always on while driving;
- Usually in city centers you need to pay for parking. Download **m.Parking** app for your convenience (it covers Vilnius, Kaunas, Klaipėda and Trakai municipalities).

### 3.7. Shopping

For food and primary household items, there are a few main shopping chains - Maxima, Iki, Rimi, Lidl and Norfa. You can find them all over the city. Maxima, Iki and Rimi offer delivery options to home, called **barbora.It**, **lastmile.It** and **rimi.It** respectively.

Restaurants delivery is available through delivery apps *Wolt* and *Bolt food*.

For clothing and bigger shopping, there are 3 major shopping malls: Akropolis, PC Panorama and Ozas. You can also visit PC Europa, CUP and G9. You can try out our unicorn's *Vinted* app for purchasing the second-hand clothes as well.

For furniture, you can go to IKEA or try **Skelbiu.It** for the second hand furniture.

3.8. Lithuanian language courses

For those, who are planning to stay in Lithuania for longer, we recommend learning Lithuanian. We know that this language is not from the easiest ones, but *here* you will find list of courses, which might be helpful to familiarize yourself with one of the oldest spoken languages in the whole world.

**Tip!** Try to let people around you know that you are interested in learning our local language and let's see, maybe someone will be happy to teach you:)





# Other support providers besides SL

Family relocation and life in Vilnius - govilnius.It

Support and information to people relocating to Lithuania's capital Vilnius - *ihvilnius.lt* 

Information about immigration, the labor market, education, healthcare, and many other aspects related to living in Lithuania – renkuosilietuva.lt

For professionals from abroad to pursue their careers in Lithuania - workinlithuania.lt

Innovation Agency Lithuania – agency responsible for the development of Lithuanian innovation ecosystem and the promotion of innovation at all stages of business development – from developing ideas to delivering products and services to end-users.



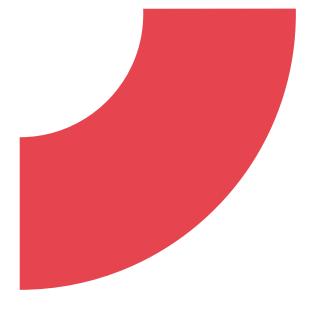
# Social groups

We encourage you to join the official Startup Visa Lithuania 'Slack' group *here*. You would be able to talk to your fellow program participants who have already went through all relocation and business establishment experiences. We also post there all the news that we get.

If you use Facebook, we suggest joining a private group 'Foreigners in Vilnius' and 'Foreigners in Lithuania', where you can exchange information regarding life in Lithuania with other members of the community.

### Other social groups you might be interested:

- *InterNations Community* for expats in Vilnius
- International Women's Association Vilnius
- **Meet Up** brings people together to do more of what they want to do in life.





# STARTUP LITHUANIA – one stop shop for current and future startups in Lithuania.

For questions regarding the Startup Visa Lithuania application process or relocation and business setup, please contact

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www.startuplithuania.com

www.startupvisalithuania.com

f: Startup Lithuania





## Startup Visa process scheme Annex 1

